



St. David's Episcopal Church & School Minutes from 7-18-18 Vestry Meeting

Attending: Rev. Mary Kay Brown,, Mike Gibson, Theresa Luby, Mike Martino, David Sheatsley, Ken Courter, Conrad Jones, Buz Price, and Mary Haberl. Absent; Mary Vish.

Also attending: Jeff Rubin, Jack Walton, Maureen Carey-Back, Carol Bonifant, Ginny Fecteau, Jerien Okoh-Tish, Allan Steed, Marilyn Tracy

Absent: Rev. Will Packard, Liz Mesecher.

Rev. Mary Kay Brown called the meeting to order at 7:05pm.

Carol Bonifant led the Vestry in Spiritual Discussion.

Parishioner Comment Period:

- Ginny Fecteau thanked Donna Lewis for taking the June minutes while Ginny was on vacation.
- Ken Courter attended a planned giving meeting at Holy Comforter and found it very interesting.
- Jeff Rubin asked to clarify some misinformation he heard at the June meeting. He heard that we have revenues higher than ever. That is not the case. He looked back and reported that in 2005, the budget was \$936,000. The high was \$1.4 million proposed for 2011. Rev. Mary Kay thanked Jeff for his diligence. When asked if this was budget or actual pledged revenue, he was not sure.
- Jerien informed the vestry that we need to resolve the sound issue because of the equipment.

Decision: Approve the July 18th, 2018 Agenda; Rev. Mary Kay Brown

Motion: Move to approve the July 18th, 2018 Agenda as presented.

Motion seconded and approved

Decision: Approve the June 20, 2018 Vestry Minutes; Rev. Mary Kay Brown

Discussion: Update the attendance list to include Buz Price attending.

Motion: Move to approve the June 20, 2018 Vestry Minutes as amended above.

Motion seconded and approved with the correction to include Buz Price as attending the June 20, 2018 meeting.



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Discussion: June 2018 GM and Trustees Reports; Allan Steed

- The work to remove the trees on the property was completed. In addition, the company was asked to trim some of the other trees. All work totaled \$21,000 which is \$10,000 under budget.
- New Building addresses are a requirement for the new building permits for the Trailer. This will not impact any of the marketing materials or mailers, as the church will remain the primary address.
- Lawrence Panetta put out an RFP for replacement of the sound system.
- Buz Price mentioned that the work the Trustees do on the campus, kudos to them. Kudos to Marilyn Tracy for her refinishing of the cabinets.
- The bill for repairing the AC in the office was for \$2,000. The preschool has a problem with the AC, there are 4 systems in the preschool.
- Calls are coming in because the alarm system is buzzing. Marilyn, Allan and Liz all get the calls. Thank you for your information and taking care of the issue.
- David Sheatsley asked a question regarding security monitoring – specifically video cameras.
 - Jerien talked about having the children here at night for lessons. The lights come on for security reasons.
 - Mary Haberl volunteered to find out the cost of security cameras for the buildings. Something that the Trustees can plug in. She mentioned that she has one that she can donate. Allan thanked her, but if this is done, they have some specific requirements, such as the ability to monitor from home via the internet.
- Conrad Jones informed the Vestry that Victoria Heard would like to be buried near Bill Bakken.

Decision: Approve the June 2018 Treasurer's Report; Mike Gibson

Discussion:

- Unrestricted revenue came in well above budget (+20% variance).
- Expenses are down, net income is up for the year by 35%. Note that we are ahead of budget but still running a deficit.
- Restricted accounts are \$2,988.

Motion: Move to approve June 2018 Treasurer's Report

Motion seconded and approved



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Rector's Report; Rev. Mary Kay Brown

- There were 155 children and 50+ volunteers at VBS, it was very successful.
- 60 campers and 12 adults attended the REACH camp. Theresa said the children at a house that was worked on last year joined the St. David's group to work on a house.
- There is a new ministry—Senior Ministry. There was a speaker who was a survivor of the holocaust. She was very interesting, and everyone enjoyed her presentation.
- Mark Moore was instrumental in starting the Senior Ministry.
- There was one baptism.
- Visiting Lansdowne Woods and Falcon's Landing.
- Bruce Johnson stepped down from attending the convention this year for health reasons. Ginny Fecteau will attend in his place.
- This Saturday the staff will be going to Shrine Mont to work on planning.
- On 8/10/2018 we will have Messy Church.
- A group is celebrating the four pillars; on 8/19 Community, 9/16 joyful worship.
- Maureen is leading Family Ministry and will be on hike Monday morning.
- Mike Martino mentioned that he would like to create articles for the papers, CBS on topics such as Reach, etc. A story every quarter.
- Mary Haberl informed the Vestry that there will be shredding event at St. David's on 9/29/2018. C2 Management warehouse in Purcellville will take computers, etc. for disposal.

Discussion: Sound System Upgrade/Repair; Jack Walton

- Jack Walton, Music Ministry attended to present information to the Vestry on the sound issues that we are experiencing. He stressed that this was not a music issue, blue one of overall sound and that it affects all services.
- Lawrence Panetta and Jack Walton are putting together proposals—3 of 4 that they have received so far would not fit our needs or budget.
- Jack is working with one company and is making arrangements for them to come in over several weekends to all services to give an accurate assessment.
- There will be written proposals with all issues and what can be done to improve the sound. Jack Walton will be at the next Vestry meeting to make a recommendation and ask for funding.
- Conrad asked what will happen to the existing equipment. Answer some of the equipment can be sold, proper speakers hanging in the Narthex. Call Jack or Lawrence with questions.
- Lawrence did a great job preparing a proposal—looking for a digital sound board.
- Mike Gibson asked them to come to leadership with the information to get on the agenda for August.
- Jack Walton asked, if we get an affirmative vote, how soon we would have the funds. Answer right away.



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Discussion: Church Beautification Project; Ken Courter/Trustees

- Ken would like to start with a project, #1 clean the pews, have volunteers here to help with cleaning.
- Conrad Jones created a sign-up genius to adopt a pew.
- There was a question regarding liability issues. Ken would have a class to teach the volunteers what to do and use, ex: wearing gloves.
- Mike Gibson suggested that the next step would be to work with the Trustees to make sure we don't damage something or what is workable, get on the same page.

Discussion: Belmont Chapel/Margaret Mercer Celebration; Ken Courter/Trustees

- Get a resolution on Margaret Mercer for 9/9/2018.
- Received a food donation for the celebration.
- Bishop Hart from Liberia will be here and other dignitaries will attend.
- Need to have a color guard on grounds for the celebration.

Discussion: Alternative Funding Project for Community Hall; Mike Martino

- Mike is looking into alternative funding for a hall. Looking at companies who give to faith-based projects. Will be discussed further at Vestry work session on Saturday.

Discussion: Update on Trailer

- Contract has been signed. Finalizing all details now.
- Anticipated delivery in October or November
- The Trailer will have two doors and a ramp.

Spiritual Discussion: Rev. Mary Kay Brown

Discussion: Search for new Treasurer

- We have two candidates. Barbara Tulipane put her name up for Treasurer.

Discussion: Stewardship Update; Theresa Luby

- Minutes in the packet.
- The next Stewardship Meeting is Thursday July 19 at 6 pm.

Open Discussion: Allan Steed will look at dates for volunteers to work on the pews.
Meeting Adjourned at 9:15pm



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Motions:

- Move to approve the July 18th, 2018 Agenda as presented, approved.
- Move to approve the June 20, 2018 Vestry Minutes as amended above, approved.
- Move to approve the June 2018 Treasurer's Report as presented, approved.

Respectfully Submitted;

Virginia Fecteau
Register

