



St. David's Episcopal Church & School Minutes from 5-16-18 Vestry Meeting

Attending: Rev. Will Packard, Mike Gibson, Mary Haberl, Ken Courter, Michael Martino, David Sheatsley, Theresa Luby, Conrad Jones, Mary Vish. Absent: Rev. Mary Kay Brown, Buz Price

Also attending; Maureen Carey-Back, Marilyn Tracy, Allan Steed, Liz Mesecher, Ann-Marie Lanius, Julie Hellstrom, Carol Bonifant, Jae Mitchell.

Opening Prayer

Meeting was called to order at 7pm.

Overview of meeting format and etiquette; Mike Gibson.

- Only one person talking at a time
- No side conversations
- No texting
- Please limit parishioner comments to the opening portion of the meeting
- Vestry members will have the opportunity to have open discussion on any topic at the end of the meeting. If a topic warrants further discussion or action, it will be added as an agenda item at the next meeting
- If any parishioner or Vestry Member is not able to make their comments during the meeting, they can always e-mail them to Mike Gibson

Feedback from those in the room:

- Theresa Luby is opposed to changing the format based on one meeting – specifically, not allowing parishioners to take part in discussions during the meeting.
- Ann-Marie asked if staff are parishioners.
- Mary Vish comments, questions, parishioners don't have time to speak their thoughts.
- Carol Bonifant would like vestry to respond to parishioner comments. The music team needs to present a budget cost to the Vestry. Music team needs to attend the Vestry meeting.
- Julie Hellstrom would like to feel they can talk about all issues not just the pre-school.
- Mary Haberl said the tone of our meetings sometimes shows lack of respect for each other and for the Rector (not supporting her).
- Conrad said that the meetings are driven by the clock, but he is not an advocate to start at 7pm and close at 9pm. The meetings should end when business is finished.



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Parishioner Comments

- Maureen thanked the Trustees, Allan, Jeff, Mike, and Jae who helped to get the church ready for Pentecost.
- Maureen said that Mark Moore is starting a senior ministry. To help with the first organizational meeting, Mark is asking for \$50.00 to pay for the lunch. The first meeting will be on June 10. Maureen asked how to request funds. Answer – go to Lisa; this is not a vestry decision.
- Maureen mentioned that the staff is reading a book that gives her courage to speak; she is asking that the meetings be more respectful to Rev. Mary Kay.
- Jae Mitchel said there are three students receiving vouchers from the diocese for the Reach Trip. Mike responded that this is on the Agenda for this meeting.

Decision: Approve the May 16th Vestry Agenda

Motion: Move to approve the May 16th Agenda as presented

Motion seconded and approved.

Decision: Approve the April 18th Vestry Meeting Minutes.

Motion: Move to approve the April 18th Vestry Meeting Minutes as presented.

Discussion: two changes are needed – Spelling of Allan Steed's name. Change in vote count for the motion to approve the final CCS Readiness Report and recommendations to conduct a Parish Hall Capital Campaign from 7 members approved to 8 members approved.

Motion: Move to approve the April 18th Vestry Meeting Minutes with the two changes listed above.

Motion seconded and approved.

Discussion: April 2018 GM and Trustees Report; GM and Trustees

- Allan thanked everyone who supported the service for Father Johnson.
- Contracted Roofing and More to perform required repairs and maintenance on the church roof—week of June 11th.
- Replaced 5 faulty light switches at the sound board that were not working.
- Conrad said that two years ago we purchased two signs. *The Episcopal Church Welcomes You* sign was placed on the northbound side of Claiborne, but the other one is still in the office. Conrad and Trustee Jeff Rubin put in the first one, but Jeff has been waiting on the shopping center developer to allow the second one to be put in on southbound side near intersection with Russell Branch. Negotiations are currently going on with the developers to lease parking spaces from St. David's for valet parking so maybe it can be brought up in those discussions.
- Conrad asked Liz for a collection bin for coats, food, etc. for collection of the items, need a drop-off location. Liz asked who would be responsible for the collection box. Ken Courter will look into getting the container.
- Thanked the Trustees who fixed the pew boxes.



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Discussion: March/April 2018 Treasurer's Reports; Mike Gibson

- Revenues; Unrestricted revenues came in at \$74,008, \$11,920 below our planned budget. Year to date we are ahead of our Annual Budget by \$5,575/2%.
- Expenses; Expenses were under budget by \$2,044/3%. Year to date expenses were under budget by \$5,984/2%
- Net Income; Net income was \$3,103 or \$7,182/70% below planned budget. Year to date we are \$11,558/30% ahead of plan.
- We are still ahead of plan for the year. We will take action if we have another consecutive month with lower than budgeted income.
- We are still unable to calculate cash balance. Therefore, we are unable to complete the Treasurer's reports. Jeff Vish will give Mike Gibson the Cash Balances spread sheet. Mike will update the reports.
- We delayed approval of the Treasurer's report until the updates are made and we can approve at June vestry meeting.

Rector's Report; Rev. Mary Kay Brown

- Rev. Will Packard said Dina Widlake will be ordained a transitional Deacon on June 9 at the Epiphany Church in Herndon.

Discussion: Enhancing outreach and ministry to families; Mary Vish

- Concerns raised over how we are supporting young families.
- There was a time that we had something for families of all ages – now we have a gap between preschool and youth group. Often, these families need more support.
- Mary Haberl mentioned integrating children with disabilities, special needs.
- David Sheatsley is going to work with Karen to see how our database can work for us.

Discussion: ASA; Mike Gibson

- David Sheatsley asked if we have considered inviting young members in as a Vestry member. Yes, we have, but we should try again. Youth 16 and older can serve on the Vestry.
- How does our membership compare with other churches? We have 61% baptized members at the Saturday or Sunday Service. The average is 31%. We have 452 parishioners in good standing.
- Conrad said that the Saturday service attendance is down from the initial numbers; this is as expected.
- Total ASA is actually on the rise. This started before the introduction of the Saturday service.
- ASA at the 11 am service is on the rise; ASA at the 9 am is down. This makes sense, as we have put effort into the 11 am.
- Is the 9 am decrease due to the Saturday service. Not entirely. While the Saturday service does pull more from the 9 am, it has a lot new or returning members increasing our overall ASA.
- There are other issues now with the 9 am. The 9 am service has not changed. The 9 am music also took a hit when we lost our two primary leaders last year. This gap is being handled by youth. While they are doing a great job, this issue needs to be addressed.
- The loss at 9 am is also related to the discussion above about engaging families. Families need to establish connection.



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- There was some discussion that we have not focused on growing the 9am service but had placed more emphasis on the 11am service. The point was brought up about newcomers not being recognized easily since we have young people (children) as the ushers and greeters. Mary Vish said that is something the Welcome team is looking at.
- Suggested that several volunteers from Vestry begin to observe the services and bring back impressions/ideas to the next vestry meeting or the work session. Conrad Jones, Mike Martino and David Sheatsley will observe the 11am and compile response to Conrad. Mary Vish, Mike Gibson, Theresa will do same for 9am.

Discussion: Affirmation of support for 2018 Reach Mission Trip

- The Vestry of St. David's Episcopal Church hereby agrees to uphold and support the youth and adult participants in the 2018 Reach Mission Trip to New Berlin, New York July 8-14, 2018. We acknowledge that Reach can be a life-changing experience as campers participate in activities that build community and self-esteem, encourages spiritual growth, and enables them to understand their role in combating poverty. We affirm that we will support them spiritually and emotionally for this mission, and we hold up these individuals to share their experiences with the parish soon after their return.

Decision: Approve affirmation of support for 2018 Reach Mission Trip; Vestry

Motion: Move to affirm the support for 2018 Reach Mission Trip as presented.

Motion seconded and approved.

Spiritual Discussion; Rev. Will Packard

Discussion: Search for a Treasurer; Mike Gibson

- The team is still looking for a candidate.

Discussion: Stewardship Update; Theresa Luby

- Ricky Barker is leading the stewardship campaign. He does not have a team and needs help. Theresa was able to meet with Ricky. She provided a list of approximately 50 names of people to contact. Theresa has asked Karen to provide contact information for the 2018 pledging families.

Discussion: Marketing

- The marketing Database project was discussed. Thanks to the Preschool Directors, the Preschool parent database has been added.
- Michael Martino introduced a discussion on ideas for how Marketing may help reach out to Senior communities such as Walton Wood, Potomac Green, Falcon Landing, Ashby Pond and Lansdowne Woods.



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Connect Report; Mary Vish

- The Connect Team and the Welcome Team are meeting jointly.
- The Dining Connection began on schedule with 6 groups totaling 45 people.

Open Discussion: Mike Gibson

- Conrad reported The Margaret Mercer marker is being delivered to VDOT in June. We need to look at having an "event" to unveil, perhaps after an 11am service. Ken said there is a team working on it now
- Conrad asked if we could start our vestry meetings with any Prayer concerns we each might have on our hearts
- The reminder was brought up that we should as vestry leadership be trying to meet new or unfamiliar people during coffee hour and not be talking to each other or staff. We need parishioners to feel like they know who we are and bring to us anything they have questions about.

Meeting Adjourned.

Motions:

- Move to approve the May 16th Agenda as presented, approved.
- Move to approve the April 18th Vestry Meeting Minutes as amended, approved.
- Move to affirm the support for 2018 Reach Mission Trip as presented, approved.

Respectfully Submitted

Virginia M. Fecteau
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